## Rules and Regulations for the IUI Dormitories

## Accommodation in the IUI dormitories is conditional on the acceptance of the following rules and regulations:

- 1. The dormitories are solely for the use of researchers and students undertaking research at the IUI. It is strictly forbidden for any friend or family member of any researcher/student to stay or visit in the IUI dorms.
- Please see below our cancellation policy: Cancellations made 2 days prior to date of arrival: 20% of the first night's stay. Cancellations made 1 day prior to date of arrival: 100% of the first night's stay. No-shows: 100% of the full fee.
- 3. The dorms are cleaned before and after your arrival only! Please ensure the dorms are kept clean and in good condition during your stay. If any item is missing (eg. cleaning products, extra toilet paper, kitchen utensils etc.), please let us know. See Karen in the Library or call 08-6360125. For maintenance problems, contact Karen or the Maintenance Dept directly on 08-6360137. Please note: Any non-accidental damage caused to the fixtures and fittings will be charged to the researcher/student.
- 4. Smoking and the use of BBQs in and around the dormitory area is prohibited.
- 5. On departure from the dorms, please ensure that all your belongings are collected and taken with you. The IUI will not be responsible for any items left behind in error.
- 6. Unless prior authorization has been given, please leave the dorms by 08:00.

Thank you for your cooperation!